

**NATIONAL INTERAGENCY FIRE CENTER
CASUAL PAYMENT CENTER
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Electronic Funds Transfer (EFT) Waiver Request

Check one: ☐ BIA ☐ BLM ☐ FWS ☐ NPS

NAME: _____ SSN: _____

As of March 1, 2013, all Federal payments must be processed electronically. The Treasury Department will discontinue issuing paper checks unless a valid waiver is in place.

According to 31 CFR Part 208.4 you may apply for a waiver if either of the following conditions exists **(please indicate which condition applies to you by checking the appropriate box. You may check more than one):**

- A) ☐ "Electronic funds transfer would impose a hardship because of the individual's inability to manage an account at a financial institution due to a mental impairment," **or**
- B) ☐ "Electronic funds transfer would impose a hardship because of the individual's inability to manage an account at a financial institution due to the individual living in a remote geographic location lacking the infrastructure to support electronic financial transactions."

This waiver will remain in effect for the current calendar year only. Any payments will be sent by paper check to the current mailing address on file. If any changes are needed to your mailing address, complete and send in a W-4 or Address Change Form.

The U.S. Department of Treasury also provides information on how to obtain low-cost Electronic Funds Transfer (EFT) Accounts that can be opened at a participating bank, savings and loan, or credit union. If you use this option, all payments will be sent to your EFT Account, and an EFT Waiver Request will not be required in future years. To find out how you can open an EFT Account visit their website at <https://www.fiscal.treasury.gov/efit/>.

By signing, I attest that I am the person named above and that I have read and understand the information presented. I am requesting a waiver to keep my federal payment from being deposited electronically. I understand that all payments will be made by paper check and that in the event the check is lost, stolen, mutilated, or forged it may take up to six weeks or more to trace the check.

SIGNATURE: _____ DATE: _____ PHONE #: _____

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Revised 05/2025

